



## ANANDADHARA DISTRICT OFFICE

DISTRICT MISSION MANAGEMENT UNIT (DMMU) – BANKURA  
& DISTRICT RURAL DEVELOPMENT CELL, BANKURA.  
CHANDMARIDANGA, P.O. + DISTRICT – BANKURA, PIN-722101



Email Address: dmmubnk@gmail.com

### NOTICE

Date: 21.02.2025

Applications are invited from Women SHG Members (NRLM fold) under **Ranibandh Dev. Block** for Micro Enterprise Development (MED) Program under NRLM for the deployment of 8 (Eight) No. of Community Resource Persons- Enterprise Promotion (CRP-EP) on daily wage basis initially for the period of 1 (one) year under **Ranibandh** Development Block.

#### A. Eligibility Criteria for selection & deployment of CRP-EPs : –

- Capable of communicating in the local dialect.
- All the Candidates must be women and member of SHG under NRLM fold.
- Minimum graduate in any discipline (Preferably Commerce background)
- Should have an aptitude for mathematics and business understanding.
- Willing to work for minimum 15 days per month outside her village.
- Resident of concerned MED Blocks (Minimum residing period in block is 2 years.)
- Willing to work in any GP under MED Block and other MED Block of the District.
- Basic computer and Smart Phone operation Skills. For computer knowledge, candidates must have 1 (one) year certificate from any reputed institute. (optional)
- Between 25-45 years of age (Born between **21.02.1980 to 21.02.2000** both inclusive)
- Should have a working knowledge / Prior experience in entrepreneurship, will be given preference.

#### B. Activities to be performed by CRP-EPs : –

- Business ideation and conceptualization of growth
- Handholding support to initiate / grow business
- Conducting viability assessment and preparing business plans for growth. (Specifying loan requirement, repayment duration and repayment schedule)
- Facilitating setting-up, running and growing an enterprise.
- Entrepreneur training
- Market and business linkages.
- Ensure necessary regulatory compliances such as Udyog Aadhar, FSSAI, PAN, GST etc,
- Linkages with schemes of other Ministries and Departments.
- Ensure maintenance of financial books of records and tracking business performance against benchmarks.
- Ensure enterprises follow governance protocols (particularly for group enterprises) for transparency and smooth operations.
- Facilitating insurance for the entrepreneur.

#### C. Training of CRP-EP Cadre:-

The CRP-EPs will undergo complete/partial training programme prior to commencing work in the field. Only those CRP-EPs who will obtain Certificate of completion from the training agency will be allowed to work under Mahasangha. **Final deployment of CRP-EPs will be done by concerned Mahasangha.**

#### D. Remuneration Structure : -

Regarding payment procedure in connection with CRP-EP, following the WBSRLM circular no. 815 /PRD-34015/24/2023-SRLM SEC-Dept. of PRD dated 05.07.2024, per day resource fee of CRP-EPs would be as per the resource fee of Expert SHG members or Federation leaders or resource person developed by districts as specialists in specific key areas i.e., **Rs. 300/- (maximum following the work plan) only per day and actual travel expenses** would be provided following the existing policy of reimbursement of travelling expenses for the category mentioned here. The Mahasangha would make the payment of resource fees and TE (reimbursement) to CRP-EPs.

*[Handwritten signature]*  
21/2/2025

**E. Submission of Application: —**

Candidates will submit their application form (duly fill-up) in the dedicated Sealed Box which will be kept at the following offices: **Ranibandh BDO Office.**

Registered Post/ courier / other mode of submission (like by-hand, ordinary post, e-mail) will not be entertained.

**F. Last Date of submission of application: -**

**On and from 25.02.2025 to 11.03.2025 by 03:00 P.M.** All the applications are to be submitted in the dedicated Sealed Box which will be kept at the Ranibandh BDO office. No delay in this regard will be considered by DMMU/BMMU Managing Committee.

**G. Selection Procedure:-**

**Step-I :-**

Written Examination - Total Marks-40, Duration of Exam- 60 Mins

No. of Questions -Gk & CA( 20 No.s), Question on Maths (10 Nos.) & Logic (10 Nos.) of Class 10<sup>th</sup> Standard.

**Step – II :-**

Interview - 10 Marks

Only those candidates securing pass marks (to be decided by DLSC but must not be below 60%) in the written test will be interviewed.

Thus the total marks for selection procedure will be **40+10 = 50 (Fifty).**

*M 21/2/2025*

**Additional District Mission Director,  
DMMU, Bankura**

*M 21/2/2025*



**Application form for identification of**

**Community Resource Person –Enterprise Promotion (CRP-EP)**

**(Reference Notice Dated: 21.02.2025 of ADMD, DMMU, Bankura)**

To  
**The Addl. District Mission Director,  
 DMMU, Bankura  
 Bankura District**

Passport size  
 recent  
 photograph

[ TO BE FILLED IN BLOCK LETTERS WITH VALID INFORMATION ]

Applied for the CRP-EP under Mahasangha of **RANIBANDH** Block

Contact No. :	E-mail ID :
Aadhaar No. :	PAN No. :

●Name (in Block Letter) : \_\_\_\_\_

●Father's Name : \_\_\_\_\_

●Permanent Address :

Village :	P.O. :
Gram Panchayat :	Block :
Dist. :	PIN :

Date of Birth :	Age as on 21/02/2025:
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●Name of SHG in which the candidate is a member : \_\_\_\_\_

●NRLM Portal ID of concerned SHG : \_\_\_\_\_

●NRLM Member ID : \_\_\_\_\_

●A : Educational Qualification :

Name of Examination Passed	Name of Board / Council / University	Year of Passing	Total marks scored/Full marks	Percentage of marks / Grade

●B : Computer &Other Experience :

Type of experience	Name of Course	Name of Institute	Duration (Months & Year)	Year of completion	Percentage of marks / Grade
Computer Knowledge					
Other Experiences					

• Prior experience in entrepreneurship

1. Enterprise owned by self/ service provided in enterprise/ no prior experience (Please tick ✓)
2. If enterprise owned by self: -

Name of Enterprise	
Year of establishment	
Products of Enterprise	
Annual Turnover	
Monthly average profit	

3. If service provided in an enterprise:

Name of Enterprise	
Duration of Service	
Products of Enterprise	
Monthly remuneration	

• Documents to be submitted:

- (i) Residential Certificate issued by concerned Proadhan / BDO.
- (ii) Photocopy of Admit Card/ Certificate of Madhyamik or Equivalent exam for age proof.
- (iii) Print out of NRLM portal page of concerned SHG in which she belongs to.
- (iv) Photocopy of Marksheet in support of all educational qualification (i.e. MP, HS, Degree Course etc.)
- (v) Photocopy of Computer certificate
- (vi) Photocopy of other experiences
- (vii) Photocopy of entrepreneurship related documents.

I, Smt. \_\_\_\_\_ hereby declare that all the above mentioned information is true and correct to the best of my knowledge. If any discrepancy arises at any stage my candidature will be cancelled.

Date : \_\_\_\_\_

Signature of the candidate

Place : \_\_\_\_\_

## ADMIT CARD

Name of the Candidate: \_\_\_\_\_  
(in Block letter)

Name of the Father/Husband: \_\_\_\_\_

Date of Birth (DD/MM/YY) : \_\_\_\_/\_\_\_\_/\_\_\_\_

Paste Passport  
Size Recent  
Photograph

(This portion will be filled up by **office only**)

Examination Venue:

Examination Date:

Examination Time:

Roll Number:

\_\_\_\_\_  
Signature of the Verifying officer